

**SCHMRT ADMINISTRATOR'S MEETING MINUTES  
OCTOBER 29, 2009  
RED BLUFF COMMUNITY CENTER**

**Members Present:** Gerry Gray (SCHMRT/RFD), Dave Russell (TGU), Mike Paisley (TCSO), Lisa Frech (TCSO), Michael Bachmeyer (Rbfd), Gary Durden (TGU/TCFD), Mike Chuchel (SHU/SCFD)

Meeting called to order at 0938 hrs.

1. Introductions
2. Update on Team (Gray)  
SCHMRT Operations Director Gerry Gray stated that the team is getting back to basics in terms of training and operations. Inventory list is in critical need of an update that the members are working on that currently. Captain Rob Pitt from the RFD (Station 8 – where HM 24 is housed) is charged with updating and maintaining the equipment inventory on HM24. Additionally, Gray stated that the team is working on equipment maintenance needs.
3. Training (Gray)  
Because of the current fiscal constraints on all jurisdictions, Gray stated that the SCHMRT will focus on in-house basic training with a full-blown level A exercise every quarter. This will keep training expenses for team members to a minimum and will still provide adequate time to keep the team proficient. Gray stated that when the economic climate does improve he would like to expand the training program further to accommodate additional topics.
4. CHP Agreement (Gray, Chuchel)  
The CHP which operates a small HM unit based in Redding will officially “team-up” with SCHMRT and roll on all full-scale SCHMRT activations, provided they are available. Chief Chuchel stated that his staff are working with the CHP to draft an agreement between the SCHMRT and the CHP.
5. Website (Gray)  
The SCHMRT website is operational; and will serve as another communication platform for the team. Gray stated that the City of Redding paid the necessary fees and licenses to purchase the [www.schmrt.org](http://www.schmrt.org) name and webspace for the next 5 years. Gray will be maintaining and updating the website, as needed.

Meeting adjourned at 1017 hrs.

**NEXT MEETING: 0930 HRS AT SHU ECC CONFERENCE ROOM.**