



To: SCHMRT Members and Administrators
From: Gerry Gray, Operations Director
Date: October 21, 2011
Subject: Administrator's Meeting Minutes

Members/Guests present: Rick Kyle – SHU; Mike Hebrard – SHU; Andy Reiling – SHU/SCHMRT; Gerry Gray – RFD/SCHMRT; Will Darnall – TGU; Michael Bachmeyer – Rbfd; Julia Hayen – CalFire; Martin Spannaus – Corning VFD; Eric Ohde – Shasta FD.

On **October 20, 2011 at 0935hrs** the SCHMRT Administrators convened at the SHU Redwood Room in Redding for a general meeting.

Minutes Approval

The Minutes from the July 21, 2011 SCHMRT Administrators meeting were approved by the group (motion by Kyle/Darnall).

Team Typing Update

Gray provided the group with an update on the Team Typing project. CalEMA audit date: December 7, 2011. HM-24 will be out of service approximately 4-5 days prior to the audit date. The equipment will be available by pickup truck from Redding FS #2, but HM-24 will be stripped and OOS.

Team Training Update

Gray provided the group with an update on the Team Training schedule.

Team Workgroup Update

Gray provided the group with an update on the Team Workgroup activity.

Cost Recovery Update

Reiling provided update on team's cost-recovery efforts.

Addition of Corning VFD to SCHMRT LOU

Administrators will seek approval from existing LOU members to add Corning VFD to the SCHMRT LOU. Reiling working on this project. Chief Spannaus of the Corning VFD was present and stated that he already has been granted approval by his City Council. He stated that the Corning VFD will provide decontamination team members to the TGU decon team.

Addition of new Team Member for Shasta FD

Administrators extended an invitation to former SCHMRT member Eric Ohde of the Shasta FPD, provided his district approves & complies with the terms of the LOU.

Request to waiver of fund contributions from selected response entities

Administrators decided that *every* entity in the SCHMRT LOU shall be responsible for paying *their own* per-capita share of the SCHMRT fee, as defined in the LOU (10 cents per capita or \$1,000 per year, whichever is more).

Letter of Understanding (LOU) expires in June, 2012

Reiling informed the administrators that the SCHMRT LOU expires in June, 2012. He will work up any necessary language changes and coordinate the distribution of the LOU to existing SCHMRT members for consideration and subsequent approval.

SCHMRT Incident Update

No significant incidents to report.

Round Table

Chief Kyle inquired on the status of surplus TMX-412 monitor.

Adjournment

Meeting Adjourned at 1125 hrs.

Next SCHMRT Administrator's Meeting: Thu, January 19, 2012 at 0930 hrs at Redding ECC Conference Room.

10/20/11

SCHMERT ADMIN.

Mike Hebrard	CAL FIRE	<i>mlh</i>
<i>Will Darnall</i>	TGU	<i>William Darnall</i>
Rick Kyle	SHU (SCFD)	<i>R.K.</i>
Eric Ohde	Shasta Fire	<i>Er Ohde</i>
Andy Reiling	SHU/SCFD	
Julia Hayen	Cal Fire	<i>Julia Hayen</i>
MIKE BACHMEYER	RIFID	<i>[Signature]</i>
MARTIN SPANNAUS	CYFD	<i>Mart Spann</i>
Gerry Gray	RFD	<i>[Signature]</i>